



Sabrina Wiley Cape, CPA

Toll Free: 877.722.4915

Fax: 678.677.8710

cape@capablecpa.com

3288 Thompson Bridge Road
Gainesville, GA 30506

Benefits of using a Payroll Preparation Service

For many governments, preparing employee payroll is a time consuming and tedious task. The paperwork, the filing deadlines, the precise calculations can take hours out of the day every pay period- hours that could probably be spent on more important government functions. Hiring a payroll preparation service is a great way to get this time back without the expense of hiring a full time bookkeeper or accountant to make routine calculations and file documents each payday.

Time isn't the only thing you'll save by using a payroll service. Here are a few of the most commonly cited benefits for hiring a payroll service company:

Accuracy

Payroll services are professional companies that devote all of their time and resources to processing paychecks, making tax calculations, and preparing to allocate employee pay amounts correctly. Many governments hire a payroll services company for the peace of mind that comes with accurate calculations. When it comes to tax amounts, employee benefits, wages, and flexible spending accounts, you can't afford to make mistakes. A late or error-ridden filing will result in penalties and fees in an overwhelming majority of cases. Payroll services companies know how to avoid these mistakes. Also with employees being charged to multiple departments Capable Financial Solutions, Inc. is very familiar with how government operates and uses the uniform chart of accounts required for Georgia local governments.

Efficiency

Payroll service companies specialize in employee wage preparation, and can do so much faster and more efficiently than the average government. With a payroll company, processing payroll takes minutes, not hours. There is no need to calculate benefit amounts, sick or vacation pay allotments, or disbursements to employee benefit or savings accounts. You simply enter in the amount of hours (or sick or vacation days for salaried employees) and other pay information (commissions, bonuses, etc.) and the service does the rest of the work. This usually results in a significant savings of resources.

A payroll service is also efficient in the way that records are stored and accessed. Easy electronic access can also be granted to your auditor for information and reports needed related to payroll.

Experience Matters

With over 20 years of governmental accounting and auditing experience, Sabrina Wiley Cape, CPA and her firm, Capable Financial Solutions, Inc. bring the experience to be more than just a payroll preparation service. They bring the experience to be a **GOVERNMENTAL PAYROLL PREPARATION SERVICE**. As an ACCG preferred partner, contact Capable Financial Services, Inc. at cape@capablecpa.com or 877.722.4915 extension 2 for additional information. Visit www.CapableCPA.com to learn more about how Capable Financial Solutions, Inc. can assist you.

www.CapableCPA.com